



**Workday Implementation Taskforce (WIT)
 Agenda
 Wednesday, February 4, 2015
 3:00 – 4:00 PM
 District Office Training Room**

Members

Guests

Linda Bertolucci		Pat Jordan	
Tim Corcoran		Richard Beres	
Kim Frost			
Linda Jensen			
Kerry Kilber Rebman			
Anne Krueger			
Brian Nath			
Vi Rapuano			
Sue Rearic			
Sheri Waters			
Nancy Krogh			

Information Items	Led By	Notes
1. Workday Training (Pleasanton/Chicago) <ul style="list-style-type: none"> • 2/3 – 2/6 – Time Tracking (Pleasanton) • Trying to find Procure to Pay Training <p>8943 - Session Details Session Workday Education 24 hours 3.00 Training Units Workday New Jersey - Sinatra #720, Workday Northeast Starts3/10/2015 - 9:00 AM EST Ends3/12/2015 - 5:00 PM EST</p>	Kim, Vi	
2. On-site sessions <ul style="list-style-type: none"> • 2/9 – 2/10 – Absence Configuration 8:30-4 Training Room • 2/9 – 2/10 – Expenses 9:30 - 4:00 - Show System in Demo Environment and some configuration in PO. Flowchart Business Processes Teleconference Room • 2/11 - 2/12 – Time Tracking Configuration 8:30-4 Training Room • 2/11 – 2/12 – Projects 9:30 - 4:00 - Show System in Demo Environment and some configuration in PO. Flowchart Business Processes Teleconference Room 	Tim, Kim, Vi Sue Kim Vi Sue	I have the session slides!
Discussion Items	Led By	Notes
3. Tracking professional development	Kerry	
4. College Reps on the intranet site?	Shari	
5. There is now a direct link to the Workday Implementation on the district intranet THANKS Pat for the suggestion And thanks Dawn for setting it up http://intranet.gcccd.edu/workday/default.html	Shari	



1. P0 status update	Shari	
2. Integration	Vi, Kim, Wendy, Pat, Richard, Shari	
3. Calendar	Shari	
9. Security Document	Shari/Sue	
10. Next Meeting Wednesday, 2/11/15 3:00 – 5:00 p.m. April Grommo, SCI AM and Linda Lennox will join us for a discussion on the Workday implementation methodology.		